

Accident/ Incident Investigation Training

Introduction

Alphah Accident/Incident Investigation Training is designed to provide the knowledge and skills required to carry out effective incident and accident investigations. It covers accident and incident investigation, the process of gathering evidence, interviews and the compilation of reports and recommendations.

Duration

3 to 4 hours

Objective

This course provides an awareness and understanding of incident investigation and analysis, including why we need to investigate incidents. The stages of incident investigation are discussed: immediate actions in the event of an incident; initiating the investigation; collecting, organizing and analyzing data; identifying corrective and preventive actions; reporting the incident and learning from it. The module involves a significant amount of practical exercises.

Target Audience

Designed for staff at all levels, the course can be adjusted to suit the requirements of specific organizations, premises or course participants.

Outline

Introduction

Why we investigate accidents

The incident investigation process

Accident cause investigation theory

Accident/ Incident Investigation Training

Immediate Actions in the Event of an Accident

Emergency response/make the area safe

Secure the scene/preserve the evidence

Information management

Planning the Investigation

How to determine the extent of the investigation and set Terms of Reference

Appointing the investigation team: roles, responsibilities

Planning the investigation team activities

Collecting Data

Types of data/information available

Interviews and witness statements

Human Factors

Certification

On completion of the course and its accompanying assessment a certificate of achievement is provided and valid for 1 year.